

2011 EL Civics Lesson Plan

Program Name

Canton City Schools ABLE/ESOL

Staff Responsible for Lesson

Dodie Jerzyk

Date(s) Used	April 19/20, 2011
Civics Category	II.26 Employment - Safety Identify work-related safety standards and procedures
Civics Objective	Complete a work related accident and/or safety report
	One hour each day for 2 days
EFL(s)	NRS levels 4 & 5
Standard(s)	Read with understanding, Speak so others can understand Listen actively Convey ideas in writing
Benchmark(s)	R4.16 Construct meaning by applying prior knowledge R4.8 Understand meaning of specialized vocabulary R4.3 Apply decoding skills L4.3 & 5.3 strategies to demonstrate comprehension L4&5.4 Respond appropriately S4.1 participate in conversation S4.2 Use common contractions S4&5.4 increase vocab., use descriptive words W4.2 & 4.3 write for varying purposes Write for varying tasks W4.13 Use precise language, descriptive detail to convey a message
Materials	Highlighters, markers, white board, printed sample safety policy and scenario

2011 EL Civics Lesson Plan

<p>Activities</p>	<ol style="list-style-type: none"> 1. Specific instructional goals: Ss will <ol style="list-style-type: none"> a. Read and understand a sample Company Safety Policy including terms and vocabulary. b. Read the accident scenario as presented and use questions to check comprehension. c. Complete an accident report to reflect the incident that occurred. 2. Class begins by reading the sample company safety policy. (attached Sample #1) 3. Students will use highlighters to identify and highlight unfamiliar words. Teacher assists class to define words and understand the policy. 4. Students read the scenario of an accident, highlighting any words to be defined or explained. 5. Teacher poses questions to verify comprehension. (scenario & sample questions attached. Sample #2. Questions can also be used as a writing exercise.) 6. To conclude, students will fill out a sample accident report. (Sample #3)
<p>Assessment/ Evidence</p>	<p>Students' ability to respond to comprehension questions and complete the sample accident report.</p>
<p>Reflection</p>	<p>Students needed more help with the vocabulary for the safety policy than anticipated. The scenario and accident report exercise provided good discussion. Some students worked together to complete the report.</p>

2011 EL Civics Lesson Plan

SAMPLE #1

Our Workplace Safety Policy

The safety and health of our employees at Mall Mart Inc. (hereafter referred to as “the company”) is our foremost business consideration. No employee will be required to do a job that he or she considers unsafe. The company will comply with all applicable workplace safety and health requirements and maintain occupational safety and health standards that equal or exceed the best practices in the industry.

The company will maintain a safety committee, which consists of management and our employees. Our responsibility will be identifying hazards and unsafe work practices, removing obstacles to accident prevention, and helping evaluate the company’s effort to achieve an accident and injury-free workplace. The company pledges to do the following:

Strive to achieve the goal of zero accidents and injuries.

Provide mechanical and physical safeguards wherever they are necessary.

Conduct routine safety and health inspections to find and eliminate unsafe working conditions, control health hazards, and comply with all applicable OR-OSHA safety and health requirements.

Train all employees in safe work practices and procedures.

Provide employees with necessary personal protective equipment and train them to use and care for it properly.

Enforce company safety and health rules and require employees to follow the rules as a condition of employment.

Investigate accidents to determine the cause and prevent similar accidents.

The company recognizes that the owners, supervisors, and all other employees share responsibility for a safe and healthful workplace.

Management is accountable for preventing workplace injuries and illnesses. Management will consider all employee suggestions for achieving a safer, healthier workplace. Management also will keep employees informed about workplace safety and health hazards, and regularly review the company’s safety and health program.

Supervisors are responsible for supervising and training workers in safe work practices.

Supervisors must enforce company rules and ensure that employees follow safe practices during their work.

All employees have responsibility for their own safety as well as for the safety of their fellow workers. They are expected to participate in the safety and health program, which includes immediately reporting accidents, hazards, and unsafe work practices to a supervisor or safety committee representative, wearing required personal protective equipment, and participating in and supporting safety committee activities.

Business owner’s signature _____ Date _____

2011 EL Civics Lesson Plan

SAMPLE #2: Accident Scenario and Comprehension Questions

Teacher can either read the scenario to the class as a listening exercise or reproduce it for a reading exercise. Comprehension questions were intended as an assessment of the students' understanding of the scenario, but could also be used as a writing exercise.

Jason Clarke is a stock clerk at Mall Mart. Last Thursday he was working third shift stocking the shelves in the canned goods aisle. It was 2: 15 a.m. and all the employees were looking forward to their coffee break at 3:00 a.m.

Bob Walters was pushing a heavy cart loaded with boxes of canned soup. He didn't see Jason who was bending over filling the bottom shelf on Aisle 5. Bob's cart hit Jason. Jason lost his balance and fell on his right arm. His arm was broken. Bob quickly found Tiffany Banks, the third shift supervisor and told her about the accident. Tiffany called 911 and requested an ambulance.

On Friday, Tiffany interviewed Bob and Jason to learn the details of the accident. She needed to fill out an accident report. Tiffany also asked other third shift employees to see if anyone else had witnessed the accident. No one else saw the accident.

1. What is Jason's job title? What are Jason's job responsibilities?
 2. When you are an employee on third shift, what hours do you usually work?
 3. Why did Bob Walters find Tiffany after the accident?
 4. What are some of the responsibilities of a supervisor?
 5. Why was it necessary to call an ambulance?
 6. Who witnessed the accident?
7. What questions do you think Tiffany asked Jason?
Write at least 2 questions
- A.
- B.
8. What information did Tiffany need from Bob? Write at least 2 pieces of information Tiffany might need to get from Bob.
- A.
- B.
9. Why do you think the accident happened?
10. Who do you think was responsible for the accident?
11. What could Bob or Jason do differently so this accident will not happen again?

2011 EL Civics Lesson Plan

SAMPLE #3 Accident Report

Name of Employee/Injured Person _____ Gender (circle) M F

Date of Birth: _____ SSN _____

Day, Date, & Time of Accident Occurrence _____ Location of Accident _____

Description of Injury: (Part of the body injured & nature of injury.)

What was the accident and how did it occur?

Safety equipment or procedures being used at the time of the accident.

Contributing Factors: (e.g. lack of training)

What do you recommend to prevent this accident in the future?

Name and position of witnesses:

Supervisors Name: _____ Employee Signature: _____