

**Canton City School District
Adult College and Career Readiness Center
Plan for Career Advising**

Career Advising begins during the 4 day orientation process.

Day 1

- Talk about why you are here – your goals
- Talk about previous education and work experience and the credentials and skills gained. Record on Education and Career Plan
- Register on OMJ
- Take OMJ Career Profile. Look at results and discuss the interest areas. Record on Education and Career Plan

Day 2

- Deeper look at interest areas from day 1
- Discuss factors to consider when choosing a career including level of effort and in demand jobs
- View careers on OMJ site based on interested from career profile

Day 3

- Discuss career clusters and career pathways using handouts
- In OMJ explore the occupational search (show how can search 4 ways). Record what explored on Education and Career plan

Day 4

- Review discussion – Why are you here? What are you thinking now? How sure are you?
- Discuss how can we help you reach those goals?
- Writing sample about career interests
- Post career goal on wall under decided or thinking about
- Individual conference with each student to make a plan. Write career or cluster goal on Education and Career plan and
- Connection/ invitation to JOG activities and class

Career advising continues at each end of session conference