

Career Exploration on the Internet Version A

Work Description and Working Conditions

- What does a _____ do on a daily basis?
- In what kind of setting do they work? Inside or outside?
- How many hours a day do they work?
- Does a _____ work alone or with other people?
- What kind of equipment does a _____ use? (for example, computer, x-ray machine, forklift, etc.)
- Are there any physical or health considerations concerning this work?
- Other questions? _____

Wage/Salary

- What is the typical starting salary in this occupation?
- Other Questions? _____

Employment Outlook

- What is the employment outlook for this occupation? _____
- Are there many jobs in this occupation near where I live? _____
- Is part-time employment usually available in this occupation? _____

Career Path and Opportunities for Growth

- What are the opportunities for advancement in this occupation?
- Other questions? _____

Education Requirements, Licensure/Certification

- What education and/or training are required to become a _____?
- Where do I go to school or get training in my area to become a _____?

- What is the best school for _____?
- Does this occupation require licensure or certification? _____
- Other questions? _____

Career Exploration on the Internet Version B

	Sample Occupation #1	Sample Occupation # 2	Student Occupation #1	Student Occupation #2
What are the duties?				
What is the job setting?				
How many hours a day or a week is the job?				
Work alone or with people?				
What kind of equipment is used?				
What is the salary?				
Are there many jobs?				
What education and/or training are required?				

Career Exploration on the Internet

Version C

Name of career: _____

Sources of information:

- Occupational Outlook Handbook
- Information Interview
- Dictionary of Occupational Titles
- Vocational Biographies
- Other Books

1. Work Description

What does a worker in this occupation do? What tasks does the worker perform?

2. Working Conditions

Is the work done inside or outside?

Are there any physical or health considerations concerning this work? _____

3. Lifestyle Considerations

Does this occupation often require working hours or locations that might be a problem for me (frequent overtime, evening or weekend work, travel away from home)?

4. Places of Employment

Are there jobs in this occupation near where I now live? _____

Where? _____

Is part-time employment usually available in this occupation? _____

Are there places to volunteer where I could get experience in this kind of work?

5. Rewards

What rewards or satisfactions might I find in this occupation?

6. Drawbacks

What things do I find unappealing or unpleasant in this occupation?

7. Personal Qualities or Characteristics

What personal qualities or characteristics would be helpful for being successful in this occupation?

8. Employment Outlook

What is the employment outlook in this occupation?

9. Future Advancement

What are the opportunities for advancement in this occupation, and how might I prepare for advancement?

10. Earnings

What is the typical starting salary in this occupation? _____

How much do people who have been in this occupation make after 10 years? _____

11. Education and Training

Type and amount of education/training required:

- | | |
|---|---|
| <input type="checkbox"/> On-the-job training | <input type="checkbox"/> Two-year college degree |
| <input type="checkbox"/> Apprenticeship | <input type="checkbox"/> Four-year college degree |
| <input type="checkbox"/> One or two years of vocational technical school or community college | <input type="checkbox"/> Graduate school |

What kinds of courses or training are you willing to commit now?

What are the names of three places where you can get these courses or this kind of training?

12. Financial Considerations for Education and Training

Will I have to pay for these courses or training? _____

Would there be an opportunity to be paid as I learn? _____

If I have to pay for my education or training, how much will it cost? _____

13. Information About Financial Aid

Where or from whom do I go to get information about financial aid?

- Financial Aid Office of College
- Educational Opportunity Center or other Federal TRIO office
- Tuition assistance offered by employer
- Higher Education Assistance Foundation
- Public Library
- US Department of Veterans' Affairs
- Other

14. Related Occupations

If this occupation does not seem to meet my qualifications for a career, what other occupations may be related or similar?

Compiled by M. O'Malley. Adapted from the Military Career Guide, U.S. Government.